



Re: Lexmark Supplier Code of Conduct

Dear Valued Lexmark Supplier,

Lexmark is committed to operating in a socially and environmentally responsible manner in all areas of our business, and this responsibility extends to our global supply chain.

We expect our Suppliers to demonstrate ethical behavior, sustainable environmental practices, and protection of the health, safety, dignity and fundamental human rights of all workers, including prohibition of the use of child labor.

The intent of publishing this Lexmark Supplier Code of Conduct is to remind you of your company's commitment to Lexmark's social and environmental policies as they apply to your business operations.

As a reminder, the terms of this Lexmark Supplier Code of Conduct are incorporated into the terms of any purchase order you have received from Lexmark or its Designee, or similar agreement you have entered into with Lexmark or its subsidiaries or affiliates.

We require this commitment in four fundamental areas:

1. As a Lexmark Supplier, your company is required by our contract to operate in full compliance with the laws, rules and regulations of countries of operation or where products are manufactured and distributed by or on behalf of Lexmark. Your company also is expected to adopt and actively pursue conformance to the Electronic Industry Citizenship Coalition (EICC) Code of Conduct and require your suppliers to go beyond legal compliance by adopting and implementing their own code of conduct which adopts or is in substantial conformity with the EICC. It is your company's responsibility to inform your employees and sub-tier suppliers of this requirement.
2. Lexmark is committed to becoming more transparent with our stakeholders. Lexmark continues to work with its supply base to help improve their sustainability performance. Over the last few years we have been diligently working with all Lexmark suppliers to meet the requirements of the EICC Code of Conduct. We have also asked that our Suppliers pursue a policy of continuous improvement in this area and be forthright in sharing information with us. We encourage Suppliers to demonstrate their continual improvement through completion of the EICC Self-Assessment Questionnaire and enter performance data in a web-based data-collection-and-analysis tool that collects, manages and analyzes social and environmental data from our Suppliers.
3. On August 22, 2012, the U.S. Securities and Exchange Commission released its final rules for the Dodd-Frank Wall Street Reform and Consumer Protection Act (the "Dodd-Frank Act") related to the use of conflict minerals (tin, tantalum, tungsten and gold) in their products. Lexmark maintains a policy of responsible global sourcing through a conflict-free supply chain. Sources of materials, including those mined from the Democratic Republic of the Congo ("DRC") and surrounding countries, are approved for use when proven that acquiring them does not contribute to the conflict in the region. Therefore, Lexmark Suppliers must report on the origin for these materials (tin, tungsten, tantalum, and gold) used in the manufacture of Lexmark products. We also require a due diligence declaration identifying the list of smelters used within your company's supply chain. This information must be submitted along with your company's due diligence process. Suppliers must report the results using the EICC template, or Lexmark approved similar template, with information from your suppliers so that you may provide an aggregated list to Lexmark.
4. Our Suppliers are required to allow a Lexmark-conducted or third-party social and environmental responsibility (SER) audit on the physical premises where supplier manufactures products provided to Lexmark. In the case where a third-party SER audit has been conducted in the previous twelve months, we will review the report and associated corrective action plan to advise if it will meet Lexmark's requirements.


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We are confident that all of our Suppliers share Lexmark's expressed policy of conducting our business above reproach in all areas. We recognize that certain aspects of this Lexmark Code of Conduct outline a higher standard for our industry and that 100 percent compliance may be difficult. However, that remains the goal and Lexmark will work with you to assist with training materials as well as help in the creation of an implementation plan as to how and when full compliance can be achieved.

Lexmark is committed to transparency and integrity in our operations and in those of our Suppliers. By working together, Suppliers at every level can drive positive change throughout our industry. Thank you for your support.

Sincerely,



Tonya Jackson
Senior Vice President & Chief Supply Chain Officer
Lexmark International, Inc.